



VENDOR APPLICATION

The Dauphin & District Chamber of Commerce hosts the Annual Street Fair & Dance on the Thursday prior to August Long weekend. This year's event will take place on August 2nd 2018 from 9am – 1am that night on Main Street Dauphin, MB. Dozens of food and merchandise vendors as well as promoting nonprofit groups occupy the streets. The downtown businesses in the area are encouraged to open their doors and have sales on the street as well. Live music starts at 10:00 am and goes well into the night. The Dauphin Neighbourhood Renewal Corporation will once again coordinate Nonstop Neighbourhood, which is a kids zone that features a wide arrange of kid oriented activities and entertainment. Beer gardens will be established at 5:00 pm with last call being at midnight.

Two blocks of Main Street North are barricaded between 2nd Avenue and 4th Avenue North with a block on either side of Main barricaded on 3rd Ave.

If you have any questions, they can be directed to the Dauphin & District Chamber of Commerce office at: **204-622-3140** or office@dauphinchamber.ca.

I / WE ARE INTERESTED TO PROVIDE VENDOR OR FOOD SERVICES OR
NONPROFIT PROMOTION AT THE ANNUAL STREET FAIR & DANCE
THURSDAY August 2nd 2018.

Type: Food Merchandise Nonprofit

Name of Vendor: _____

Contact person: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

Facebook Name: _____

Twitter Username: @ _____

**providing your social media information can help us promote your involvement.*

Intended time of operation: open - _____ closed - _____

How long should it take you to set up: _____

Vendors will be assigned a setup time and street location determined by your time of operation and setup time needs. Street Fair & Dance is open to the public at 9:00am – 1:00am that night.

Space needed: Standard (standard spaces are 10x10 feet)

Custom ____feet x ____feet (larger spaces may have additional fees)

Will you need electricity? Yes No

If yes, what type of power will you need? 110v 220v

Extension cords are not provided. Generators are not allowed.

Please provide a description of your booth/ list of vendor items for sale (i.e. crafts, jewellery, hotdogs, etc.). *Attaching a brochure or menu will be accepted as well.*

Check off the space which applies to you:

<input type="checkbox"/>	Food Vendor	\$200 *
<input type="checkbox"/>	Merchandise Vendor	\$50
<input type="checkbox"/>	Nonprofit Organization	\$30

Vendor fees are due with vendor application.

***The fee for food vendors includes the value of having 220 power hooked up if needed.**

**** vendors coming from a distance may contact the Super 8 in Dauphin for preferred rates on accommodations. (204) 638-0800 or info@dauphinsuper8.com**

FOOD VENDORS

New this year! We are wondering if you have the capability of accepting preorders to help with the businesses that wish to place bulk orders for staff? This can help with wait times at lunch time since they are basically doing this already but walking up to the window. We would have someone on our end taking calls and getting those orders to you for a limited time in the morning. We would need your menu and you would need to have the ability to keep food warm while still serving walkups.

Do you think you/ we can do it? No, sorry we can't make that work.

Street Fair & Dance Advertising and Promotional Avenues

The promoting mediums the Dauphin & District Chamber of Commerce will be using are listed below but are not limited to. Street Fair & Dance vendors are encouraged to cross promote using the Chambers promotional mediums as they see fit (adding friends to event page, LIVE posts, uploading pictures and posts ect.). The hashtag for the Annual Street Fair & Dance is **#dphnstreet** so all the content can be searched.

- Chamber website (www.dauphinchamber.ca)
- Chamber Facebook page
- Chamber Street Fair & Dance Facebook event page
- Twitter (@dauphinchamber)
- Dauphin Herald & Parkland Shopper
- 730 CKDM

I, the undersigned, agree to the following conditions (read carefully):

- Fees are due along with this vendor agreement to reserve your spot. Refunds can be administered if the vendor contacts the Chamber office prior to 4:00pm July 13th, 2018. Payment can be made to DAUPHIN CHAMBER 100 Main St. North Dauphin MB R7N 1K3 or call/ email credit card information.
- Registrations are first come first served.
- Only one direct sale vendor is allowed from each company which offers the same product or service. (e.g. one AVON, one Mary Kay Cosmetics, one Tupperware ect.) The first one to register will be accepted. If you are not the selected vendor your cheque will be mailed back or destroyed upon your request.
- Vendors will provide their own extension cords, tables, chairs, & canopy. Generators are not allowed.
- Vendors will only sell the above listed or attached items and/ or items approved by the Dauphin & District Chamber of Commerce Street Fair Committee.
- Food vendors will dispose of cooking grease using appropriate methods and will not pour waste down the sewer drains.
- Setup time is 7am - 9am. A vendor can be open to the public any time after 9am and remain operating until desired. Your setup time will be communicated to you prior to the event. If you are late for your scheduled setup time, your spot may be given to another vendor for setup efficiency.
- The City of Dauphin grants Street Fair & Dance participants permission to operate without a temporary city business license for the one day event. Food vendors are still required to register with MB Health with the provided forms.
- Vendor locations are pre-assigned. Find a volunteer upon arrival to find your location (light blue shirt/ event staff on back)
- Vendors are responsible for setup and take down of their own booth.
- The Dauphin & District Chamber of Commerce is not responsible for lost, stolen or damaged items of the participating vendors.

Name: _____

Signature: _____ Date: _____

PLEASE MAIL/FAX TO ADDRESS LISTED BELOW BY **FRIDAY, JUNE 29th, 2018** along with full registration fee:

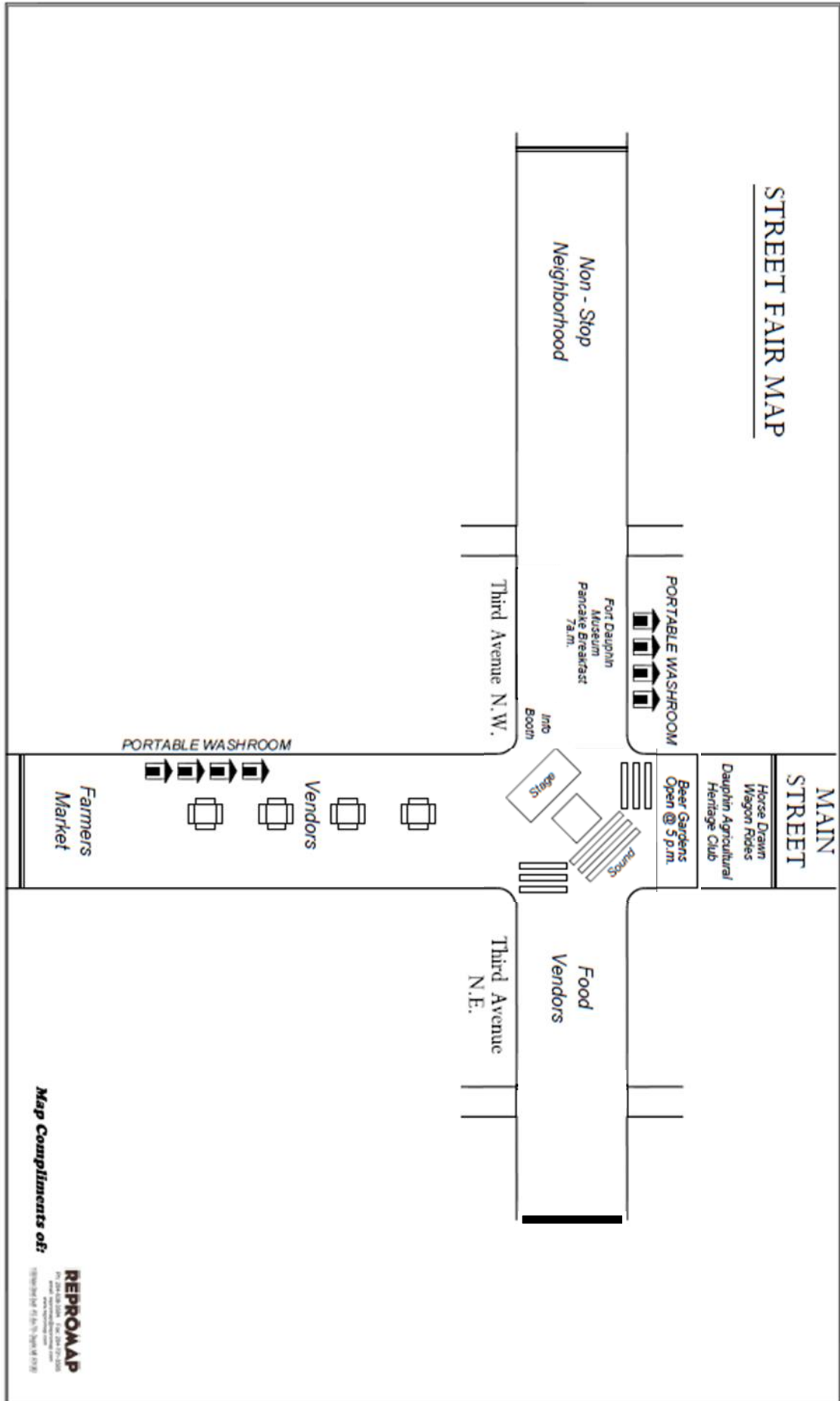
**100 Main Street South
Dauphin, MB
R7N 1K3**

**Fax: 204-622-3141
Phone: 204-622-3140
Email: office@dauphinchamber.ca**



**Dauphin & District
Chamber of Commerce**

Below is a rough outline of the layout for the Annual Street Fair & Dance. Areas labeled are not finalized and subject to change. A final map and layout will be confirmed within two weeks prior to the event start date and shared with the vendors.



Health Protection Unit (West/North Region)
27 – 2nd Avenue, Dauphin, MB R7N 3E5
T: 204-622-2126 F: 204- 622-2197

Dear Temporary Food Service Applicant:

There are two types of Temporary Food Service Establishments, those that operate for 4 hours or less and those that operate for more than 4 hours.

All Temporary Food Service Establishments must have the following:

CHECK LIST OF ITEMS THAT MUST BE AVAILABLE AT ALL TEMPORARY FOOD SERVICE BOOTHS:

- A valid Health Permit posted in a conspicuous location that is visible to the public
- Canopy/umbrella to protect food from contamination
- Work surfaces that are smooth, easily cleanable and non-absorbent
- Barriers to restrict public access (i.e. table, counter)
- A covered garbage container
- Metal stem thermometers (for checking internal temperature of foods, if applicable)
- Thermometers in all coolers or refrigerators that contain food
- Appropriate hot holding equipment if food is not immediately served after cooking
- Sufficient tables, shelves or pallets to store all food & equipment 6” or more off ground
- At least 20L (5 gal.) warm water in jug with spigot, drained to a waste water pail, and;
- Liquid soap and paper towels for hand washing with the above set-up
- Extra utensils (tongs, flippers, etc.) for handling raw and cooked product
- Bleach or other chemical approved for use as a sanitizer
- Bucket(s) and wiping cloths for cleaning (store cloths in bucket with 2 tsp. Bleach per 1 gal. water)

ADDITIONAL REQUIREMENTS FOR TEMPORARY FOOD SERVICE BOOTH FOR EVENTS GREATER THAN 4 HOURS:

- Mechanical Refrigeration or Freezer

IF YOU DO NOT HAVE THE REQUIRED EQUIPMENT YOU CANNOT OPERATE FOR MORE THAN 4 HOURS.

IMPORTANT

ALL TEMPORARY FOOD SERVICE ESTABLISHMENTS MUST OBTAIN A PERMIT FROM A PUBLIC HEALTH INSPECTOR PRIOR TO OPENING AND SERVING FOOD TO THE PUBLIC.

ON SITE FOOD HANDLING IS RESTRICTED TO:

- COOKING AND REHEATING
- HOT HOLDING AND OR COLD HOLDING OF PRE - COOKED OR READY TO EAT FOOD

UNLESS OTHERWISE APPROVED BY A PUBLIC HEALTH INSPECTOR

- ON SITE UTENSIL WASHING IS NOT PERMITTED
- PROCESSING SUCH AS: CUTTING, CHOPPING, MIXING OR STUFFING OF FOOD IS NOT PERMITTED

FAILURE TO REGISTER OR BEGINNING FOOD PREPARATION PRIOR TO BEING ISSUED A PERMIT MAY RESULT IN A TICKET OR OTHER ENFORCEMENT ACTION.

Application for Temporary Food Service Operating Permit

General Information

Event Name:	
Location:	
Event Organizer:	Phone:
Start Date:	End Date:

Food Vendor Information

Booth Name _____	
Contact Name _____	Phone _____
Mailing Address _____	Postal Code _____

Proposed Menu

Food	Ingredients and Source/Supplier

Equipment Provided (check off all items that apply to the proposed operation)

<input type="checkbox"/> Cooking Equipment	<input type="checkbox"/> Transport (Hot/Cold)
<input type="checkbox"/> Refrigeration with Thermometer	<input type="checkbox"/> Probe Thermometer (required)
<input type="checkbox"/> Hair Restraint (Required)	<input type="checkbox"/> Hand Sink at Booth
<input type="checkbox"/> Hot Holding Equipment	<input type="checkbox"/> Paper Towel & Hand soap

Booth Specifications

<input type="checkbox"/> Food Protection	<input type="checkbox"/> Bulk Condiments
<input type="checkbox"/> Single Service Utensils	<input type="checkbox"/> Single Service Condiments
<input type="checkbox"/> Floor	<input type="checkbox"/> Covered Refuse Containers
<input type="checkbox"/> Roof	<input type="checkbox"/> Other

Additional Information (i.e. location where food is to be prepared) _____

Applications must be submitted to:

Manitoba Health

Environmental Health Branch

Box 31, 27 – 2nd Ave. SW,

Dauphin, Manitoba R7N 3E5

Phone: 204.622.2126 Fax: 204.622.2197

Applicant's Signature

Date Completed